

20 April 2022

Dear Parent/Carer

Primary to Secondary Transition 2022

We are delighted that your child will be attending Outwood Academy City in September, and following our recent transition welcome evening we are now in a position to complete two key processes, these being data collection and uniform ordering.

Data Collection

This process requires you to complete an online form. To access this form please go to:

<https://forms.gle/q92QiDiK6tRB3msH8>

Your Unique Reference number is:

Please ensure you complete all sections of the form and do so no later than **Sunday, 22nd May 2022**.

We are also working closely with your child's Primary school to collate the information we need to provide the best possible education for your child when they start with us at Outwood Academy City.

Uniform

Attached to this letter is a document from our uniform supplier Trutex. This contains the information required to order your child's uniform bundle. Please note the deadline for this order is **Sunday, 22nd May 2022**. Orders after this date will be issued with a generic bundle.

To keep up to date with everything that goes on at Outwood Academy City please visit our website www.city.outwood.com and follow our twitter page @OutwoodCity. If you have more pressing queries you can contact our transition lead by email at transition@city.outwood.com

We are striving to provide the very best transition experience for your child so that they are confident and prepared to begin their secondary education. We will provide the information and resources you need to ensure a smooth transition and we will keep you updated through a variety of platforms throughout the process

Kind regards



R Sheehan
Vice Principal