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Ref: GDZ/FCL 12 December 2022

Dear parents/Carers,

Adverse Weather Information

As the weather is forecasted to get worse over the next few days, I would like to remind parents/carers to ensure that all students come to school suitably dressed for cold and damp weather. In the interests of your child's health and safety, we would expect all children to attend school in their normal school uniform and to have a warm and waterproof coat and waterproof footwear with good grip (students can change into their school shoes when they get to the academy and then keep their waterproof footwear in a plastic bag until the end of the day). Hats, scarfs and gloves would also be useful items to use to and from the academy. These can then be kept in their school bags until the end of the day.

In extreme weather conditions, the school will adopt the following procedures to inform Parent/Carers of school closure:

In the event of a full closure:

- We will send a text message to parents as soon as a decision is made
- There will be a message on the school website and Twitter page
- The closure will be on local radio stations.

In the event of an early closure during the school day:

- We will inform parents/carers by text message.
- Students should be collected as soon as possible to ensure pupils and staff get home safely.

Please ensure that we have all your current mobile telephone numbers.

Can I also remind parents NOT to telephone the school to find out if it is closed due to snow. If the school is closed, it will be announced by the methods stated above.

Thank you for your continuous support.

Yours sincerely,

Mr G Dzoboku **Principal**

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WFI 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.