

7 February 2022

Dear Parent/Carer

Please find your son/daughter's Praising Stars[®] 3 report. Please spend time with your son/daughter and discuss the positives of the report and set some agreed targets for them to achieve by Praising Stars[®] 4. Please contact your child's Learning Manager if you wish to discuss any concerns you may have.

This year there will be three Parent Evenings. Due to the success of the online booking platform we intend to follow the same system for the current academic year. The schedule for the year is set out in the table below.

Date	Year Groups	Time
22 February 2022	Year 9 and Year 11 Only	16:00 – 19:00
14 June 2022	Year 10 and Year 8 Only	16:00 – 19:00

Parents Evening for this cycle will be **for Year 9 and Year 11** only. Your child's Praising Stars[®] report will indicate if an appointment has been requested by their teacher. If this is the case please book in with your child's teacher for the given subject.

The online system will open for booking in the following order:

- Year 11 – open from 9 February 2022
- Year 9 – open from 11 February 2022

The booking system will close for appointments on 20 February at 3.00pm

To make your appointments please go to: <https://parents-booking.co.uk/outwoodcity>

Login by entering the requested information, and then use the Booking Wizard to make your appointments.

You will need to enter:

- Your forename, surname and email address
- Your child's first name, surname and date of birth

Please note: The login details you enter must match those we have on record for you. If you have not alerted the school to any relevant name changes, we will be expecting you to login with the details you gave us originally.

If your child is identified as having a Special Educational Need and you wish to raise a concern or you would like to discuss anything else then please contact the inclusion administrator on the following email address j.nicholson@city.outwood.com or contact the academy 01142358120 and request to be put through to inclusion administrator who will be happy to book you a telephone appointment with a member of the SEND team.

For students sitting exams this year, I would strongly advise that you encourage your child to take advantage of the number of enrichments on offer after school. There will also be interventions during the holiday period to help them improve their grades, there will be information regarding the revision sessions nearer to the time on the academy website and in the following Praising Stars[®] letters.

The academy will be closed from Monday 14 February 2022 and will reopen to students on Monday 21 February 2022.
May I take this opportunity to wish you all a wonderful safe break.

Yours faithfully

A handwritten signature in blue ink, appearing to be 'JP', with a large loop at the top and a horizontal line across the middle.

Julia Pinder
Vice Principal