

Web: www.city.outwood.com Email: enquiries@city.outwood.com

Principal: Mr Andrew Downing

28 March 2022

Dear Parent/Carer

## Attendance Surgery – Drop in Help for Parents

Good attendance to school is a necessity to enable progress to be made towards academic targets, with summer GCSE's fast approaching it is essential your child attends school regularly.

We do understand that this is not always that simple and we would like to help. The academy will be holding an 'Attendance Surgery' on Wednesday, 30 March 2022 Ipm – 5pm. No appointment is necessary; just come along and enjoy a drink, snack and have a chat to someone who understands and is here to help.

We look forward to being able to support you during a potentially tough time as a parent.

Yours faithfully

Rachel Scragg Attendance Manager

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