

Ref: MLA/FCL

20 October 2022

Dear Parent/Carer

I am writing to clarify a recent letter that was sent out regarding voluntary contributions for practical lessons in Design Technology.

Design Technology plays a crucial role in our broad and balanced curriculum at KS3. Every child at our academy will experience the full extent of the Design Technology curriculum and will learn the valuable knowledge and skills that this important subject provides.

During KS3 Design Technology lessons, students will partake in food practical lessons. This will include cooking a range of sweet and savoury products. Students will also complete resistant materials practical lessons. In these lessons students will experience the design and manufacture of household items made from wood/metal. Most projects will result in your son/daughter completing a product that they may wish to take home. We believe it is important that parents/carers see the work produced and give them praise for their efforts.

To enable students to have the best possible experience in their Design Technology lessons, the academy funds the running of the practical elements of the subject. The department has a limited store of general materials which are supplied to pupils in order for them to complete the programme of study at KS3. However, these materials are expensive and budgets, as I am sure you are aware, are small and have to stretch a long way. Where possible, we reuse materials from projects but often pupils wish to take their completed project home and they deserve to. With this in mind, we ask for a **voluntary contribution of £20** to cover some of the operating costs such as ingredients for cooking and wood for resistant materials.

We understand that the current financial situation is also having an impact on families. Therefore, you are welcome to pay in instalments throughout the year, or pay a lower voluntary amount to suit your circumstances if necessary. Any contribution made will be extremely valuable to the operations of the department and the experiences your child receives. It will also be greatly appreciated by the academy.

Please note this is a voluntary contribution, and you are not obliged to pay this for your child to participate in practical lessons.

Contributions should be made through our online payment system iPayimpact (<https://www.ipayimpact.co.uk>). If you require login details for iPayimpact then please contact the academy's finance department.

If you have any further queries or wish to discuss this further, please contact our Head of Department for DT, Miss Vickers ([m.vickers@city.outwood.com](mailto:m.vickers@city.outwood.com)).

Yours faithfully,

A handwritten signature in black ink, appearing to read 'M. Lambert', written in a cursive style.

Mr M Lambert

**Assistant Principal**