

Dear Parent

## Transition 2023

Your child is invited to join us at Outwood Academy City for three days from **Monday 26th to Wednesday 28th June.**

We ask that your child arrives at 8.00 for a 8.25 start - they will enter the site via the main entrance on Stradbroke Road. Staff will be on hand to guide them into the building. Parents/carers will not be permitted to enter the school grounds. Primary school students are not permitted to travel on the academy bus due to insurance reasons.

The three day programme will include assemblies, a range of classroom lessons, a practical PE lesson, a tour of the academy, and further activities designed to improve your child's knowledge and understanding of how the academy operates. They will also bring home a resource that will provide you with a range of useful information.

We ask that your child wears their current school uniform, and brings a pen and a pencil. They are not required to bring a PE kit. We will provide a snack and drink at breaktime and also provide lunch with a drink free of charge. Your child can bring a packed lunch if they wish to do so.

The day will finish at 14.15 and your child can be collected from the main entrance. If you are collecting them in a car please use the drop off / collection zone in the top car park.

## Additional Transition

We are currently conducting meetings with primary schools to collect data and information. Should your child require additional transition meetings our inclusion team will be in contact with you.

## Data collection

If you have yet to complete the data collection form please do so as soon as possible at:

<https://forms.gle/Xc72txAayCnkjn7v5>

Your Unique Reference number is: XXXXXX

## Uniform

The deadline for uniform ordering was the 22nd May. If you did not order by this date or had issues ordering you will be issued with a generic uniform bundle which can be exchanged. The date for **uniform collection is Friday 21st July**, if you are unable to attend this date we will store the uniform in school for you. The **exchange events will take place on Friday 28th July and Monday 31st July**. If you wish to purchase additional uniform items you must do so directly with our supplier Trutex. Details of our uniform policy and how to order uniform items can be found at <https://www.city.outwood.com/uniform>.

In terms of school shoes for September please note the following:

“Only plain black shoes are allowed to be worn with the uniform. School shoes must be free of embellishments and decorations (Gold logos, silver logos, edging and other small splashes of colour). No trainer-like shoes, boots, pumps or canvas-style shoes (including ‘Vans’) will be allowed. Heels should be no higher than 2.5cm/1 inch”.

If you have any questions then please don't hesitate to get in touch using the email address [transition@city.outwood.com](mailto:transition@city.outwood.com). For regular updates on Academy news and events, please follow us on twitter [@outwoodcity](https://twitter.com/outwoodcity)

Yours sincerely



R Sheehan  
Vice Principal