

## iPay Instructions for Online e-Payments for School purchases

In order to use the iPayimpact web site you will need:

Child Account Ref for <Child Name>:	<XXXXXXXXXX>
Child Account Ref for <Child Name>:	<XXXXXXXXXX>

This information has been sent to you on a separate letter.

- Go to <https://www.ipayimpact.co.uk> to register.



**Select Register**

- Select Register by clicking on the Register button

## Registration

You will need to register an account for each establishment you use. The registration process consists of the following steps:

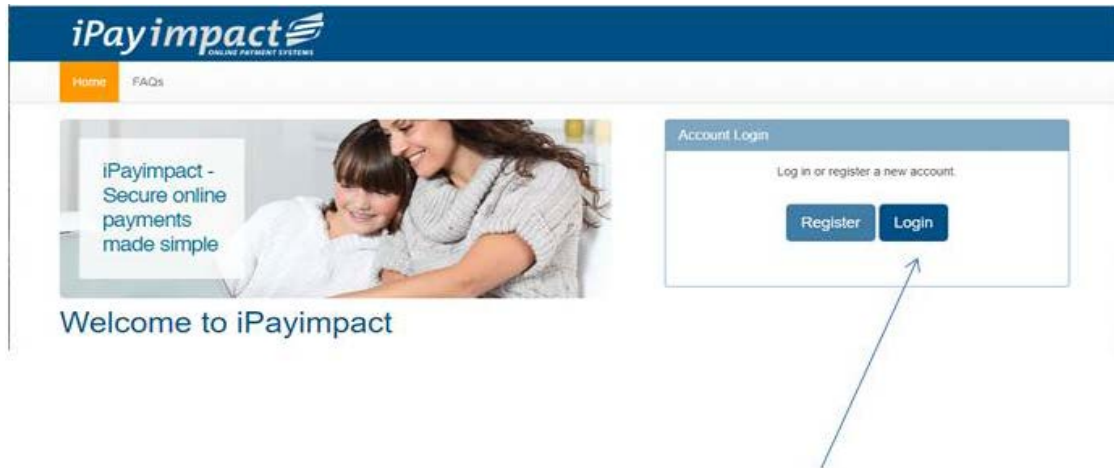
- Use the form below to create a new registration. Please take a note of the Username and Password which you supply at this point. You cannot use your email address as your Username.
- You will be sent an email confirming the acceptability of your Username, asking you to confirm your registration, you will not be able to logon until you do this.
- Click on the link in the email to confirm your registration.
- You will then be asked to login using the Username and Password you initially supplied.
- If you are registering as a parent and have more than one child at any establishment within the same local authority, once logged in, you should click on 'Accounts' and proceed to link the additional account(s) by utilising the 'Account Ref' of that child.

Account Ref *	<input type="text"/>	1
Establishment		
Username *	<input type="text"/>	2
Email *	<input type="text"/>	3
Confirm Email *	<input type="text"/>	4
Password *	<input type="password"/>	5
Password Confirm *	<input type="password"/>	6
Maths Test	85 ÷ 3 = ?	
Maths Test Answer *	<input type="text"/>	7
Agree to Terms ? *	<input type="checkbox"/>	8
	<a href="#">Click here to view the terms and conditions. (Opens in a new tab/window)</a>	
	<input type="button" value="Register"/>	9

Fields marked with an asterisk (\*) are required.

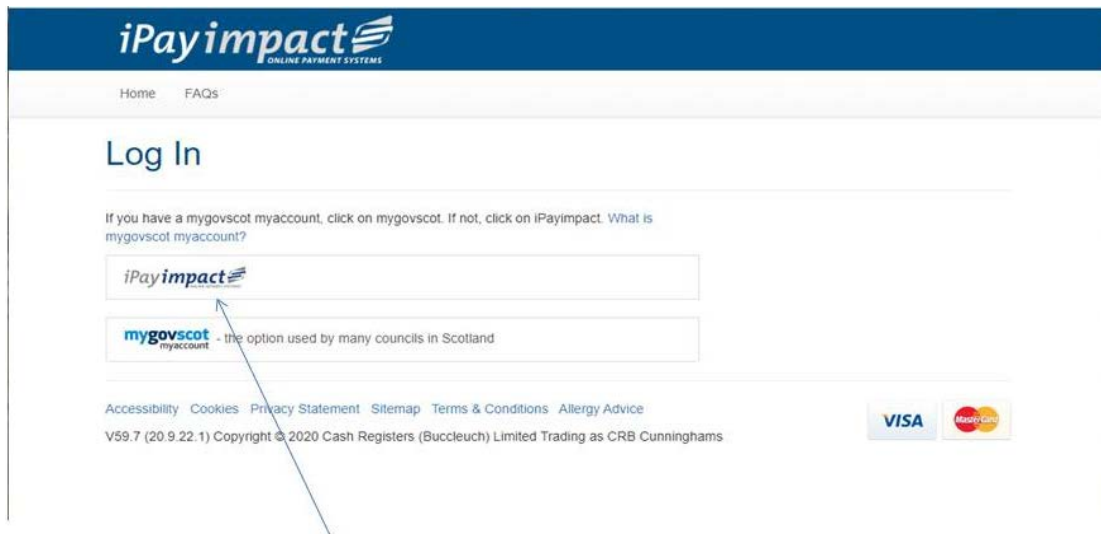
1. Enter the Child Account Ref of your child detailed on your letter and select enter. The Establishment should pop up with the School Name – Outwood Academy City.
2. Username – enter a username that you will remember. This will be required each time you login to your account (minimum of 6 characters)
3. Email – enter a valid email address
4. Confirm Email – must be the same email address as entered in the previous email box
5. Password – enter a password
6. Confirm Password – this must be the same password as entered in the previous box
7. Maths Test – please insert your answer
8. Agree to Terms – Please tick this box. You can view the terms as required.
9. Click on Register

An email will be sent to your email account included on your registration. **ACTIVATE** your account by clicking on the link provided in the email. This will **ACTIVATE** your account and allow you to **Login** using the credentials you entered during the registration process.




**Select Login**

- **LOGIN** to your account



**Select iPayimpact**

Then the following screen will appear.



Home    FAQs

## Log In

Username \*


Password \*


[Log On](#)

[Reset Your Password](#)    [Recover Your Username](#)

Fields marked with an asterisk (\*) are required.

Then the following screen will appear.




Home    My Profile    Accounts    Notifications    Payment History     0    FAQs    Logout

## Welcome <STUDENT NAME>

### Term Dates

View the term dates for your children:


[Find out dates](#)



### Holidays

View the holiday dates for your children:

[Find out dates](#)





### Link Account to Login

You can link multiple accounts to your login. Just enter the account key of other accounts you wish to link.

[Link an Account](#)

Accessibility    Cookies    Privacy Statement    Sitemap    Terms & Conditions    Allergy Advice

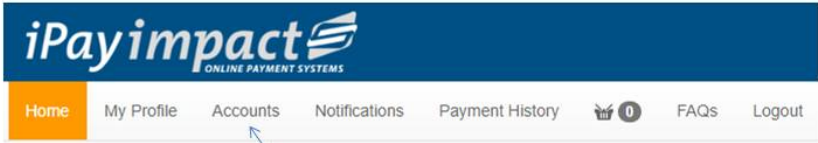
V59.7 (20.9.22.1) Copyright © 2020 Cash Registers (Buccluch) Limited Trading as CRB Cunninghams

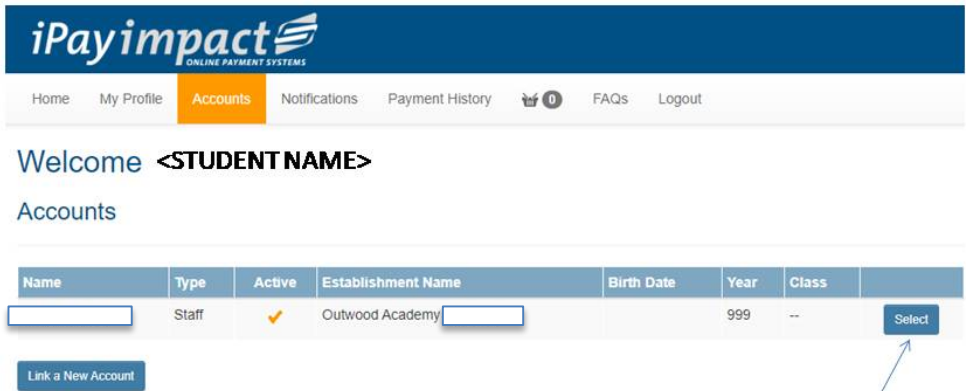
**Select this link to add any additional siblings**

**If you have other children at this school or other schools and you have received a similar letter to this, you can link them to your new parental account:**

- LOGIN to your account
- Click on the Child Accounts tab
- Click the Link a New Child Account button
- Enter the Child Account Ref for the child – see this letter or other similar letter
- Click Find School and Account – select the school from the list (if offered)
- Click the Link Account button



Select Accounts



Select this button

Welcome

Funds for

Fund Name	Type	Cost	Balance	Last Updated	Options
School Shop	Shop	N/A	£0.00		<input type="button" value="Shop"/> <input type="button" value="History"/>

Client Funds

Fund Name	Type	Balance	Last Updated	Options
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Select Shop

Welcome

Shop -

Please choose a product category

- Select--
- School
- School Uniform
- Art Dept
- Science Dept
- Design & Technology

1. Click on Dropdown
2. Chose Category
3. Click Select Category



Welcome

Shop

Please choose a product category Art Dept

Image	Item Description	Unit Cost	
Image Awaited	<b>Art Starter Pack</b> Starter pack = A3 Sketchbook, A1 Clear Folder, Watercolour Tin, HB,2B,4B,6B Pencils	£15.00	<input type="button" value="Detail"/>
Image Awaited	<b>A3 Art Sketchbook</b>	£6.90	<input type="button" value="Detail"/>
Image Awaited	<b>A3 Black Page Sketchbook</b>	£6.90	<input type="button" value="Detail"/>
Image Awaited	<b>A1 Canvas</b>	£6.70	<input type="button" value="Detail"/>
Image Awaited	<b>A1 Clear Polyfolder</b>	£5.10	<input type="button" value="Detail"/>

Click on Detail button for product you wish to purchase

Welcome

Shop



Art Starter Pack  
Starter pack = A3 Sketchbook, A1 Clear Folder, Watercolour Tin, HB,2B,4B,6B Pencils


Quantity

Quantity Available

Unit Cost

Type Quantity Required and then click Save Item in Basket

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ONLINE PAYMENT SYSTEMS

Home My Profile **Accounts** Notifications Payment History  0 FAQs Logout

Welcome


Shop -

Please choose a product category

Image	Item Description	Unit Cost	
	<b>Art Starter Pack</b> Starter pack = A3 Sketchbook, A1 Clear Folder, Watercolour Tin, HB,2B,4B,6B Pencils	£15.00	<input type="button" value="Detail"/>
	<b>A3 Art Sketchbook</b>	£6.90	<input type="button" value="Detail"/>
	<b>A3 Black Page Sketchbook</b>	£6.90	<input type="button" value="Detail"/>
	<b>A1 Canvas</b>	£6.70	<input type="button" value="Detail"/>
	<b>A1 Clear Polyfolder</b>	£5.10	<input type="button" value="Detail"/>

**Select any additional  
Items you want to  
purchase or select  
Basket to check out**

**iPayimpact**  
ONLINE PAYMENT SYSTEMS

Home My Profile Accounts Notifications Payment History  1 FAQs Logout


Welcome

Shopping Basket

Establishment Name	Account Name	Fund	Details	Amount	
Outwood Academy <input type="text"/>	<input type="text"/>	School Shop	Art Starter Pack x 1	£15.00	<input type="button" value="Remove"/> <input type="button" value="Amend"/>

**Basket Summary**

Items	1
Value	£15.00






Make payment with  

**Add Debit or Credit Card details  
and then select Proceed to  
Checkout**



**impact** ONLINE PAYMENT SYSTEMS **Online Payments**

Current Stage **1** 2 3 4 Of 4

[Help](#)  
[Cancel](#)

All fields marked \* are mandatory  
Amount £15.00




Card Number\*


Expiry Date\*  /

Security Code\*

[Continue](#) [Back](#) [Reset](#)

Note: Clicking on the links below will open a new browser window.

 [Learn more](#)  [learn more](#)  [Click to Verify](#)



Pay360 Limited t/a Pay360 by Capita Registered office: 30 Berners Street, London, W1T 3LR. Registered in England No. 03539217

Complete the online payments screen and click continue.

You will receive an email receipt of your payment once it has been authorised.