

Ref. SLP/PA
1 May 2019

Outwood Academy City

Stradbroke Road,
Sheffield, S13 8SS
Tel: +44(0)114 2358120 Fax: +44(0)114 2396694

Web: www.city.outwood.com
Email: enquiries@city.outwood.com

Principal: Mr Andrew Downing

Dear Parent/Carer

I write to share with you important information relating to your child's final weeks at the academy and arrangements for GCSE Results Day.

The commitment and hard work shown by our Year 11 students during the mock examinations has been incredible and I expect the same exemplary conduct will be shown by all throughout the summer examination period. I firmly believe that we will be celebrating phenomenal results with your child when the results are published in August.

Leaving Date

The leaving date for Year 11 students is **Friday, 14 June 2019**. Your child has already been given a personalised examination and masterclass timetable. This details all sessions they **must attend**. Should you have any queries relating to this, please contact Mr Colliver at the academy.

Students need to obtain a signature from a member of SLT (overleaf) to confirm that they are no longer required to attend once they have completed all of their examinations.

Leavers' Books & Assembly

Students wishing to compile a Leavers' Book, will be welcome to bring them into the academy for signing **after** the May half term holiday.

A special Year 11 leaving assembly will take place on Friday, 21 June 2019 at 11:30am. All students are required to attend in full academy uniform. Following the assembly there will be an opportunity for students to sign shirts, Leavers' Books and say their farewells. Unfortunately, any student not arriving in academy uniform will be turned away. The assembly will also provide an ideal opportunity for those who have purchased Leavers' hoodies to collect them.

Prom Brunch

As has become custom at other schools in the area, we would like to offer this year's Year 11 students a Prom Brunch, to be held at the academy on 5 July 2019 from 10:15am to 11:45am. Students would return to the academy in their Prom attire, enjoy brunch with members of SLT, have an opportunity to take further photos and say their goodbyes. To gauge student interest, please indicate your child's intention to attend the Prom Brunch on the reply slip attached. Please be aware that where insufficient interest is received, a Prom Brunch will not be held.

GCSE Results Day

The academy will open at 8:30am on Thursday, 22 August 2019 for Year 11 students to collect their results. Should your child not be able to collect their results in person, we require that the person collecting on their behalf present a signed note confirming they have the student's permission. **No results will be released without signed consent.**

Finally, on behalf of all the staff we would like to say how proud and privileged we feel to have worked with such an industrious and motivated group of young people and we wish them the best of luck in their future endeavours.

Yours faithfully



Mr A Downing
Principal

Student Name: _____ is no longer required to attend having completed all of their examinations.

Signed By Member of SLT _____ Date _____

Year 11 Leavers' Prom Brunch

Student Name _____ VMG _____

Please tick appropriately:

Yes, my son/daughter is interested in attending

No, my son/daughter would not be interested in attending

Signed (Parent/Carer) _____ Date _____

Please return to SID by Friday, 10 May 2019